

Credit Application

Please fill out this credit application and take it to a GW Berkheimer Location

Date: _____

Firm Name: _____

Business Address: _____

City: _____

State: _____

Zip Code: _____

Phone No.: _____

E-Mail Address: _____

Fax No.: _____

Federal I.D. No. or
Social Security No. _____

- Corporation
- Partnership
- L.L.C.
- Sole Proprietorship

Accounts Payable Contact: _____

Tax Exempt?* Yes

No

P.O. Required? Yes

No

*** If tax exempt, a sales tax exemption form must be completed and attached.**

Partners, Officers or Owners			
Name	Title	% Owned	Activity in Business
Home Address (Required if L.L.C. or Sole Prop.):			Home Phone:
City:		State:	Zip Code:

Contractor's License No.:	Classification:
Bank Name:	Bank Account No.:
Year Business Started?:	Succeeding Whom?:
Business Property: <input type="checkbox"/> Own <input type="checkbox"/> Rent	How often are Financial Statements Prepared?
Annual Purchases of HVACR Material? \$	Anticipated Monthly Credit Requirement \$

Credit References				
	Firm Name	Complete Address	Phone No.	Account No.
1.				
2.				
3.				
4.				
5.				

Describe your business: _____

Number of _____ Service
Employees: _____ Installers

What is your major equipment line?: _____

_____ Mechanics

_____ Sales

What is your secondary equipment line?: _____

_____ Office

_____ TOTAL

1. Please list those who are authorized to purchase on this account. If you need additional space, please attach a list (It is your responsibility to inform Berkheimer of any changes to this list.)

_____	_____
_____	_____
_____	_____

2. Are you EPA certified to purchase refrigerants? Yes No
If yes, appropriate certification must be attached.

3. Please attach your corporate financial statement or your latest tax return (Individual-Schedule C or Partnership-Schedule 1065).

Print Name: _____

Date: _____

Print Title: _____

Signature: _____

G W BERKHEIMER CO., INC.
MONTHLY BILLING STATEMENT EMAIL DELIVERY PROGRAM
ENROLLMENT AGREEMENT & AUTHORIZATION FORM

For those who are interested in doing so, the purpose of this enrollment agreement is to authorize us to begin providing your monthly billing statement via email (in place of receiving a paper statement through conventional postal service mail). By enrolling in this program, it is also likely that you may receive your monthly billing statement more quickly and perhaps more reliably than with conventionally mailed paper statements, and using this method can potentially help to reduce general waste and improve efficiency.

To begin receiving delivery of your monthly billing statement by email, please fill-out this form completely, and have an authorized officer of your firm sign and date the form, and return the original, signed form to us at the address listed below.

(Although in some instances it may take longer, typically monthly electronic billing statements can begin being delivered by email within one or two billing cycles from the time we receive the form).

Please do not hesitate to contact us should you have any questions about this form. You may email us at estatemnts@gwberkheimer.com, or call us at (219) 764-5200 and ask for the credit department. **Thank You!**

CUSTOMER ACCOUNT NAME: _____

GW BERKHEIMER CUSTOMER ACCOUNT NUMBER(S) TO BE AUTHORIZED FOR EMAILED MONTHLY BILLING STATEMENTS:

AUTHORIZED E-MAIL ADDRESS WHERE MONTHLY BILLING STATEMENTS ARE TO BE SENT (please print very carefully):

AUTHORIZED COMPANY SIGNATURE:

PRINTED NAME (please print legibly):

PRINTED TITLE:

By signing here, you acknowledge that you wish to begin receiving your monthly billing statements via email, at the email address indicated above, and that you have received and agree to the terms and conditions that accompany this form.

If you would also like to have your invoices from Berkheimer delivered to you by email to the email address indicated above, please check the box below and we will also start email delivery of your invoices as soon as possible.

Yes – we would also like to begin having our invoices from G W Berkheimer delivered by email to the email address indicated above.

Please mail the completed and signed original form to:

G.W. BERKHEIMER – Attention: Credit Department, 6000 Southport Road, Portage, IN 46368 **THANK YOU!**

MONTHLY BILLING STATEMENT EMAIL DELIVERY PROGRAM

Enrollment Agreement & Authorization – Terms & Conditions

- This Enrollment Authorization Agreement (agreement) is between G W Berkheimer Co., Inc. (hereinafter, us, our or Berkheimer), and each participating customer of the Berkheimer monthly billing statement email delivery program, together with any person who is authorized by the customer to use this program (hereinafter referred together as you, your or yours).
- If you wish to receive your monthly billing statement via email, you will need to first read and agree to the terms and conditions set forth in this authorization agreement. Please read this agreement carefully and print and/or save a copy for your files.
- By entering into this voluntary agreement, you understand that Berkheimer will no longer provide you with a paper monthly billing statement. Your monthly billing statements will be delivered by email on or around the first business day for each month.
- In order to receive delivery of your monthly billing statements by email, you must first have both an internet connection (128-bit encryption recommended) and you must establish and maintain a valid email address. You must also have access to Adobe Acrobat Reader software (available free of charge at www.adobe.com) to receive your monthly billing statements, as well as a printer and/or the ability to download the electronic monthly billing statements for your records.
- If you cannot meet the requirements for any reason, you have the right to withdraw your consent at that time by notifying us in writing. Withdrawing your consent will terminate your participation in the monthly billing statement email delivery program.
- Your valid email address is required to participate in the monthly billing statement email delivery program. We will send you the monthly billing statement by email to the last email address of record provided to us. You agree to accept responsibility for notifying us if your email address changes; you acknowledge that the Internet has been considered inherently insecure; you agree that you will continue to be responsible for reviewing and processing your monthly billing statement in a timely manner to comply with payment due dates; and you agree to provide us with timely notification of suspected errors.
- If we send your monthly billing statement by email and it is returned to us as undeliverable, your participation in the program will be discontinued and subsequent monthly billing statements will be distributed to you in paper form.
- You have the right to withdraw your consent to receive your monthly billing statements by email at any time by notifying us in writing.
- If your written notice to cancel is received within ten (10) business days prior to the end of the monthly billing statement cycle, your current monthly billing statement will be distributed to you in paper form. If it is not received within that timeframe, your current monthly billing statement will be distributed to you by email and subsequent monthly billing statements will be distributed to you in paper form.
- By agreeing to the terms and conditions of this agreement, you represent that you are authorized to enter into this agreement for all persons who own or are authorized to access the email address provided by you in this enrollment agreement, and that such persons will be bound by the terms of the agreement.